



# THE IFTA NEWS

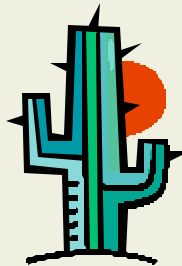
**International Fuel  
Tax  
Association Inc.  
912 W Chandler Blvd.  
Suite B-7  
Chandler, AZ 85225  
480-839-4382 (ph)  
480-839-8821 (fax)**

## TAX RATE CHANGES

Listed below are the Tax Rate **Changes** for **2nd Quarter 2009**. Only those jurisdictions which have changes are listed, along with the fuel type that has changed. The deadline for changes is June 2 at midnight. (All rates are shown in US currency unless otherwise noted.)

	Gas	Diesel	Gasohol	Prop	LNG	CNG	Ethanol	Methanol	E85	M85	A55	BioD
AL							.1600	.1600	.1600	.1600	.1600	.1900
CA											.3496	.4370
MA				.2220	.2220	.2220						
ND												.2300
NV							.2300	.2300				

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### The IFTA, Inc. Staff

Lonette Turner  
Executive Director

Richard Beckner  
Program Compliance Administrator

Tom King  
Webmaster

Jason DeGraf  
Information Systems

Debora Meise  
Program Director

Tammy Trinker  
Events Coordinator

Jessica Eubanks  
Executive Assistant

*To contact the IFTA, Inc. staff, please visit our website and click on "staff" at the bottom of the home page.*

# *Upcoming Program Compliance Reviews*

On June 3-4, 2009 the "**VERMONT**" Review will take place.

A special recognition and "**THANKS**" to those participating as team members:

Heather Villeme (WV)  
Justin Walker (OH)



## **Dispute Update**

***The May 2009 dispute docket has been posted to the IFTA, Inc. website.***

## **Suspension, Revocation, Cancellation Oh My!**

According to the last Annual Report, 64% of the jurisdictions are revoking instead of suspending, 19% do the opposite, and 17% are using all three of them.

According to section R400 of the Agreement, suspension and revocation are to be used when the licensee has failed to comply. And cancellation is something else; it has to be requested by the licensee. Or is it? Are you confused?

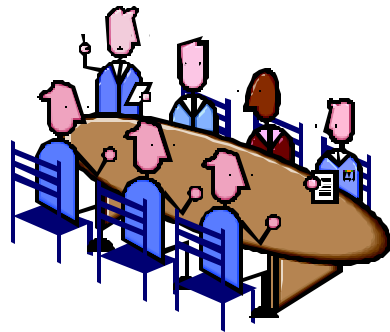
This will be on the agenda at the upcoming IFTA Managers / Law Enforcement Seminar in Durham, North Carolina on September 9-11, 2009. Mark your calendar now! You won't want to miss this very important discussion!

# Welcome New Committee Members

The IFTA Program Compliance Review Committee welcomes Mr. Rich Wagner. Rich fills a vacancy left by Reginald Little (NC).

The IFTA Dispute Resolution Committee welcomes Mr. Mark Byrne. Mark is filling the vacancy left in the Midwest Region.

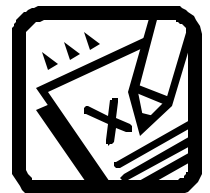
The IFTA Audit Committee welcomes Jeff Hood (IN) and Bob Schwab (MO).



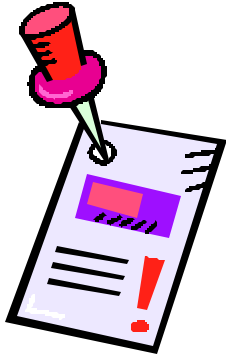
## Ballot Comments

The comment period for the six (6) 2009 Full Track Preliminary Ballot Proposals ends on [May 22, 2009](#).

There is still time for jurisdictions to comment. Please take a moment and let the sponsors know your thoughts on their proposed language changes before the comment period closes!



# NOTES FROM THE BOARD



The IFTA, Inc. Board of Trustees (Board) held its Second Quarter 2009 IFTA, Inc. Board Meeting on April 22 - 23. Eight Board members were in attendance. Mr. Robert Pitcher, American Trucking Association (ATA), Industry Advisory Committee representative, and Mr. Glenn Campbell, IFTA, Inc. Financial Advisor with Chase Bank Securities, were also present. Mr. Julian Fitzgerald (NC), IFTA, Inc. Board President, was unable to attend, but called in each day of the meeting. Mr. Scott Greenawalt (OK), Board 1st Vice President, presided over the meeting.

The Board held a closed session to review financial matters with Mr. Campbell. Following the closed session, the Board resumed open discussions and approved the minutes from the First Quarter 2009 Board meeting as revised. The minutes of the Board Actions by Email were also approved as revised and the teleconference minutes were approved as written.

Mr. Jason DeGraf, IFTA, Inc. Information Systems Administrator, presented the IFTA, Inc. Clearinghouse update. Testing of the funds netting application continues on a monthly basis. A summary totals page was reviewed and showed how jurisdictions could detect possible errors. IFTA, Inc. continues to work with our financial institution to create an account that will be made available to the Canadian Clearinghouse participants.

Mr. DeGraf announced that Ontario is expected to become a full Clearinghouse participant in July and that South Carolina is also inquiring as to the Clearinghouse features.

The National Law Enforcement Telecommunications Systems (Nlets) is now working with IFTA member jurisdictions to provide revoked only data. IFTA, Inc. will compile and make available, on the website, the list of jurisdictions that have agreed to share this data with law enforcement via Nlets.

Mr. Greenawalt reviewed the Clearinghouse Advisory Committee (CAC) report. The CAC has revised the Access Agreement and posted it for comment on the secure side of the website. The Board discussed the committee's position on allowing a UC (Uncollectible Code) and agreed to allow the UC code to be included on a transmittal. It was noted that the UC would not be a new field but rather a new code in an existing field.

Discussion was had regarding the committee related ballots IFTA Ballot 1-2008 established a transmittal and funding calendar approved by the Board. This funds netting calendar was presented and subsequently approved by the Board for release. The calendar becomes effective January 1, 2010. IFTA Ballot 4-2009 is intended to permit the CAC to be a standing committee as opposed to a special committee. This change would permit the committee to become more formalized and sponsor ballots.

The Board was presented with a draft copy of the Read Only Access Agreement. This agreement would permit IFTA jurisdictions to join the Clearinghouse with a "read only" status. The effective date of this agreement would be July 1, 2009 or upon payment of a jurisdiction's access fee. The Board was asked to provide comments or corrections back to IFTA, Inc. by mid May in order to meet the effective date. IFTA membership dues invoices are distributed in June and due by September 30.

IFTA, Inc. Webmaster, Mr. Tom King, presented a demonstration of the IFTA, Inc. website. The six 2009 IFTA full track preliminary ballot proposals are available for the first comment period which ends May 22. Nominations for the Richard L. Reeves IFTA Leadership award are also open. All of the 2008 program compliance review Final Reports are available for review on the secured website. Several tutorials have also been created and require a level 1 or higher access. In addition, various surveys have been uploaded to the IFTA, Inc. website. These surveys go back to 2007. IFTA, Inc. will research historical survey data to make them available for posting on the website as well.

The Annual Report and Exemption database were reviewed. Fifteen jurisdictions have populated the database with test data. Minor revisions will need to be incorporated to make the database more user friendly, but the data can be used to run and manipulate reports. The Agreement Procedures Committee (APC) is moving into the report phase of this project and will address the various reports that could be queried.

Mr. King is investigating concerns regarding website log-out procedures. In regards to data protection plans, it was explained that IFTA, Inc. is researching an outside audit be conducted in the summer of 2009, before the funds netting aspect of the Clearinghouse is effective. The Information Technology Advisory Committee (ITAC) could then review the audit findings and propose additional security measures if needed.

Mrs. Tammy Trinker, IFTA, Inc. Events Coordinator, presented the IFTA meeting update. The Attorneys' Section Meeting was canceled prior to the Board meeting due to travel restrictions prohibiting most from attending the scheduled meeting. The hotel will work with IFTA, Inc. to accommodate overnight rooms in October 2009 should the committee chairs be able to attend the Board Meeting.

The Board approved the registration fees for the 2009 Annual IFTA Business Meeting and the Managers' and Law Enforcement Seminar. The fees for the business meeting were set at \$320 for members and \$380 for general public and private sector attendees. As in previous years, the registration fee for voting delegates (one per jurisdiction) will be paid by IFTA, Inc. The registration fees for the Managers' and Law Enforcement Seminar were set at \$300 for members and \$360 for general public and private sector attendees. Exhibitor fees for both programs are \$650.

The 2010 Annual IFTA Business Meeting is scheduled to be held in Ontario, Canada. Despite the travel restriction concerns, it was the opinion of the Board that attendance would be equally affected if the meeting were held in the US or CAN. However, IFTA, Inc. will distribute a notice to membership explaining that negotiations are being pursued in Ontario for the 2010 ABM. The notice will remind attendees of the passport requirements and include information on how to obtain the proper documentation necessary to travel out of country. Following the distribution of this notice and receipt of any feedback from membership, a final determination will be made as to pursuing hotel negotiations in Ontario for 2010.

IFTA programs for 2010, including the IFTA / IRP Audit Workshop, Attorneys' Section Meeting, Managers' and Law Enforcement Seminar, and Board meetings, have all been contracted. The Board determined that IFTA, Inc. should postpone hotel contracts for 2011 until 2010, including the scheduling of the Quarterly Board Meetings for 2011.

The Audit Committee (AC) is currently reviewing the Audit Manual and has submitted two ballot proposals for 2009: 5-2009 and 6-2009. IFTA FTPBP 5-2009 addresses general guidelines in the Audit Manual and FTPBP 6-2009 addresses recordkeeping, distance records, electronic data recording systems, and data collection requirements in the Procedures Manual. Both ballots presented for commentary were the results of the Commissioner's Survey previously conducted. IFTA, Inc. will request the survey and its results to be provided for posting on the IFTA, Inc. website. Mr. Jeff Hood (IN) and Mr. Robert Schwab (MO) were previously approved as committee members.

Taping of the Auditor 101 session during the 2010 IFTA / IRP Audit Workshop was also discussed. The subcommittee will hold a teleconference at the end of April to review this issue. Webinars are currently being considered as an alternative to taping the session. Mr. Greenawalt recently participated on an IFTA and IRP teleconference of the executive Board members. During this conference call, webinars were discussed.

Program Director, Mrs. Debora Meise, provided the program compliance review update. IFTA, Inc. continues to struggle to find jurisdiction volunteers to assist with the reviews. New Hampshire agreed to have the audit portion of their program compliance review conducted electronically and it was met with positive results. Massachusetts inquired about the requirements for an electronic review, but they do not conduct electronic audits in-house and will have to scan the necessary files similarly to NH. As with the NH electronic review, IFTA, Inc. would store the data securely and delete the data following the completion of the review.

Electronic reviews could assist in reducing the time and expense of onsite program compliance reviews.

Board Liaison Ms. Rena Hussey (VA) presented the Program Compliance Review Committee (PCRC) report. Of the eleven reviews conducted in 2008, five have been closed and two are being followed up by the committee. Mr. Bob Turner (MT), Dispute Resolution Committee (DRC) Board Liaison, offered this report. Mr. Rick LaRose (CT) is acting Chair while Mr. Ed King (CA), Chair, is unable to participate. Ms. Beth Hartley (NE) was previously approved by the Board as a committee member. The dispute between NV and PA has gone to appeal. Future projects the committee will focus on include looking at a variety of issues that arose during the recent dispute.

Ms. Hussey presented the PCR / DRP Committee project update. IFTA FTPBP 1-2009 was drafted as a result of this subcommittee's efforts. The intent of this ballot is to require the PCRC recommend to membership that a dispute be initiated against a member jurisdiction when found out of compliance. If the committee's recommendation is ratified by membership, it would then be put before the DRC for their consideration.

The Industry Advisory Committee (IAC) is facing significant challenges in membership attendance and participation during the current economic hardships. Similar to the IFTA member jurisdictions, many companies are enacting travel restrictions. Industry hopes to remain active by electronic means and other related forms of communication.

The APC continues to work with the Law Enforcement Committee (LEC) in preparing for the September 2009 seminar. Low turnout continues to be a concern of both committees, but they have written articles in THE IFTA NEWS advertising the seminar and generating interest. The APC continues to work on the Annual Report database and has formed a subcommittee to spearhead this project. The Exemption database is also being reviewed and both the committee and Board have been populating the database with test data. Following the testing cycle, the Exemption database should be ready for live data and release.

The APC has a vacancy in the western region. The committee has reached out to this region in hopes of fielding interest and a possible volunteer to fill the vacancy.

The LEC will be holding its Face-to-Face Meeting next month in North Carolina. During this meeting, the committee members attending will review the IFTA Managers' and Law Enforcement Seminar agenda. Discussions are also being held concerning roadside enforcement credits through audit credits. It was explained that roadside enforcement does not mean verifying the presence of a valid IFTA decal, but verifying that the vehicle has the proper credentials and whether or not they are an active IFTA licensee. One of the factors that would need to be considered for such a credit system is defining the balance of how many roadside enforcement inspections would equate to the count of one audit. The Board Liaison will contact the LEC regarding a previous action item for the committee to contact the ASSC and APC in reviewing the Agreement regarding roadside enforcement.

Mr. Jay Befort (KS) had resigned from the Attorneys' Section Steering Committee (ASSC) in February and was succeeded by Mr. Jack Frehafer (PA) as Chair. Although the 2009 IFTA Attorneys' Section Meeting was canceled, the ASSC will continue to build upon the preliminary agenda for 2010 and include topics that capitalize on the synergies of having both auditors and attorneys together. The committee has also been asked to make a presentation during the 2010 IFTA / IRP Audit Workshop to present legal issues involved in audits.

Currently, the ASSC is reviewing the 2009 ballots and offering feedback to the Board regarding the ballot proposals, continuing preparation for the February 2010 Attorneys' Section Meeting, and addressing miscellaneous hot-topic legal issues as identified by committee members throughout the year. They will also be tasked with completing the review of the committee charter for approval.

The ITAC has been more active and was featured in the March issue of THE IFTA FOCUS. Though the committee has not been successful with having a quorum for teleconferences in the past, one was last held in

February and the next is scheduled for late April. Of the pending issues for the committee, on-board recording devices is an item of interest to look into. ITAC was also viewed to be the most logical choice for the Audit Committee to turn to regarding a GPS discussion during the February 2010 IFTA / IRP Audit Workshop. The committee has been tasked with reviewing GPS options and provide a report back to the Board by August of this year. Mr. Shepherd informed the Board that California would be auditing a taxpayer that relies on GPS for their auditing records. Following the conclusion of this audit, Mr. Shepherd will report the results back to the Board.

The Alternative Fuels Committee (AFC) was charged with reviewing the information contained in an alternative fuels database. The Board will charge the committee with reviewing this data and provide any necessary revisions and commentary back to the Board, after which, the database would be anchored to the IFTA, Inc. website. Ms. Patricia Platt (KS) replaced Mr. Scott Bryer's (NH) position as Board Liaison to this committee. It was noted that representation on the committee on behalf of the APC, PCRC, and AC needs to be discussed further.

The Board reviewed the Strategic Plan. In anticipation of on-board recording devices being phased in over the next few years due to a government mandate, it was opined that a ballot proposal referencing GPS and on-board recording devices would be drafted as early as 2012. Referencing a new goal of the Plan, developing an audit strategy for the future, the IRP Working Group was discussed. Efforts continue to seek federal funding for this objective. IFTA, Inc. is drafting a conceptual plan that would be submitted formally, upon review and approval, for a joint funding request. Ms. Hussey volunteered to be on the IRP Working Group as both an IFTA, Inc. Board and an IFTA administrative representative.

There are six IFTA full track ballots submitted for comment. The comment period ends May 22. The ballots and comments can be viewed on the IFTA, Inc. website. IFTA ballot 4-2009 is sponsored by the Board and establishes the IFTA CAC as a standing committee. IFTA ballots 5-2009 and 6-2009 are sponsored by the AC and are the result of the IFTA AC Audit Procedures Subcommittee Survey results. This survey can now be found on the IFTA, Inc. secure website. IFTA ballot 2-2009 is sponsored by the PCRC and the APC has sponsored IFTA ballot 3-2009. The jurisdictions of AL, CT, MT, OK, and VA co-sponsored IFTA ballot 1-2009.

The Election Committee was then formed. Mr. Bryer will chair this committee. The Board seats of Mr. Andrew Foster (NB), Mr. Greenawalt, Ms. Hussey, Ms. Sheila Rowen (TN), and Mr. Shepherd are up for re-election. Nomination forms should be returned to Mr. Bryer by May 22nd.

Ms. Lonette Turner, IFTA, Inc. Executive Director, provided the financial report. IFTA, Inc. continues to remain financially stable despite the current economic strain.

The Board reviewed the list of cumulative action items and those action items that are outstanding. Mr. Greenawalt reviewed the minutes from the IFTA / IRP Board Subcommittee conference call held prior to the Board meeting. It was decided by the participants that the joint Board calls continue. The Board then went into closed session for the purpose of discussing personnel and other related matters. Following the closed session, the Board resumed the open discussions. The Board approved the budget for FY 09-10.

Consensus Board Interpretation (CBI) 1-2009 was discussed. CBI 1-2009 was submitted by the PCRC and addressed the issue of rounding tax and/or interest computations to the nearest whole cent. The committee submitted a requested interpretation that "tax return and audit calculations, including interest calculations, will be rounded to the nearest whole cent." After some discussion, the Board determined that there was no interpretation to be made.

The Board then discussed the request presented by Mr. Jay Starling (AL) regarding attendance at the AAMVA Region II meeting in AR in June 2009. With no Board member being able to attend, Mr. Starling asked to attend the meeting on behalf of IFTA and provide a presentation. IFTA, Inc. will contact Mr. Starling and connect him with Mr. Fitzgerald to discuss his attendance and presentation on behalf of IFTA.





**New Video Tutorials Added!**

Three new video tutorials have been added for levels 5 & 6. These tutorials cover how to administer the 'User Control'. The three subjects covered are:

- User Control - Add New User Via Email
- User Control - Add New User (Quickest Method)
- User Control - Modify and Delete Accounts

**Ballot Reminder: First Comment Period**

The deadline to comment on the 2009 IFTA Full Track Ballot Proposals ends on **May 22, 2009**.

**2009 IFTA Annual Business Meeting**

The 2009 IFTA Annual Business Meeting is now open for online registration. The deadline to register ends on **June 24, 2009**.

**Meeting Minutes**

The Meeting Minutes have been recently been updated for the following Committees:

- Board of Trustees
- Clearinghouse Advisory Committee
- Agreement Procedures Committee
- Audit Committee

# Clearinghouse Update

jdegraf@iftach.org

**Nlets FAQ**

There is a new Nlets-FAQ on the demographic pages for you to explore. This will give you a general overview and some specs from Nlets on how to make the changes to your program.

There is also a list of jurisdictions that have chosen not to participate with Nlets.

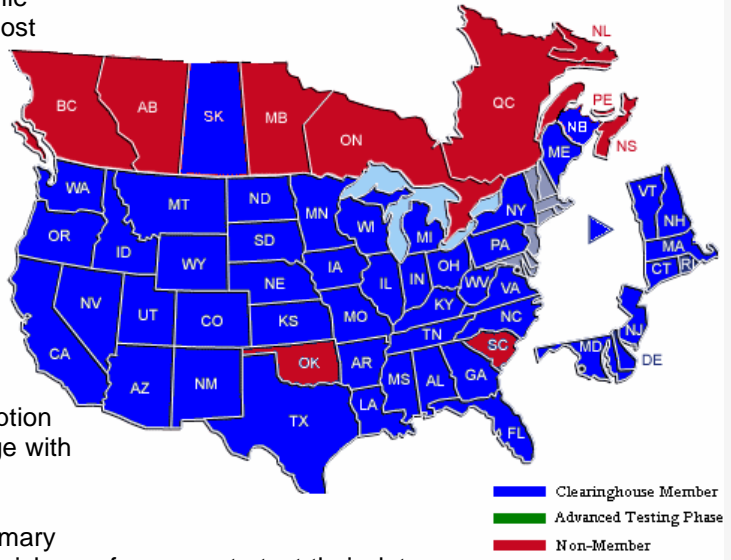
**Total Due Comparisons**

In case you didn't know, your data provider sends two (2) files to the Clearinghouse; a Transmittal Summary Total Due file and a Transmittal Detail file. The Summary Total Due file should be the summary of all items from the Detail File. Most specifically the Total Dues should match for both files. But, in some cases, that's not happening. IFTA, Inc., in this case, is adding up totals from the Detail File then comparing it to the Summary Total Due file for easy reference.

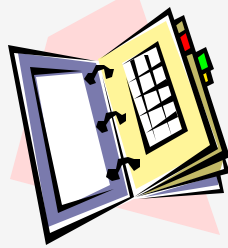
To access these pages you have a couple of choices. At the top of the Transmittal home page you will see a link called 'Total Due Comparison'. From there you can guide yourself to the comparison pages.

Another way to access the comparison pages is to use the 'Recent Updates' link. Every update listed gives you the option to 'View' and from there you will be directed to another page with the option to compare totals.

It's important for funds netting that what is sent in the Summary Total File matches what's in the Detail File. And this is a quick way for a user to test their data.







## UPCOMING MEETINGS

# 2009

FTA Northeastern Regional  
Motor Fuel Meeting  
May 17-19, 2009  
Boston, Massachusetts

FTA Annual Meeting  
May 31- June 3, 2009  
Denver, Colorado

AAMVA Region II Conference  
June 7-11, 2009  
Little Rock, Arkansas

IFTA Annual Business Meeting  
**July 15-16, 2009 \***  
Manchester, New Hampshire

AAMVA Region I Conference  
July 16-21, 2009  
Boston, Massachusetts

FTA Southern Region Motor Fuel Meeting  
June 28-30, 2009  
Savannah, Georgia

SEATA Annual Meeting  
June 28—July 1, 2009  
Biloxi, Mississippi

MSATA Annual Meeting— **Cancelled**  
August 16—18, 2009  
See [www.taxadmin.org](http://www.taxadmin.org) for webinar details

AAMVA Annual Int'l Conference  
August 23-26, 2009  
San Diego, California

WSATA Annual Meeting  
September 8—11, 2009  
Oahu, Hawaii

IFTA Managers'/Law Enforcement  
Seminar  
September 9-11, 2009  
Durham, North Carolina

IRP Annual Meeting  
September 11-14, 2009  
Tucson, Arizona

NESTOA Annual Meeting  
September 13—16, 2009  
Atlantic City, New Jersey

IRP, Inc.  
Board of Directors Meeting  
September 14, 2009  
Tucson, Arizona

FTA Motor Fuel Tax Section  
Annual Meeting  
September 20-23, 2009  
Oklahoma City, Oklahoma

FTA, Inc. Board Meeting  
October 22-23, 2009  
Chandler, Arizona

# 2010

IRP, Inc.  
Board of Directors Meeting  
January 14-15, 2010  
San Diego, California

IFTA, Inc. Board Meeting  
January 28-29, 2010  
Chandler, Arizona

IFTA Attorneys' Section Meeting  
February 1-2, 2010  
San Antonio, Texas

IFTA/IRP Audit Workshop  
February 2-4, 2010  
San Antonio, Texas

IFTA, Inc. Board Meeting  
April 22-23, 2010  
Chandler, Arizona

IRP Annual Meeting  
May 12-15, 2010  
St. Louis, Missouri

FTA Annual Meeting  
June 6-9, 2010  
Atlanta, Georgia

IFTA Managers'/Law Enforcement  
Seminar  
September 22-24, 2010  
Mesa, Arizona

IFTA, Inc. Board Meeting  
October 21-22, 2010  
Chandler, Arizona

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